

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Agency: Department of Human Resources (DCHR)
Contract Number: TBD
Caption: Vision Care Services
Contractor: Quality Plan Administrators, Inc.

FINDINGS

1. Authorization:

27 DCMR 1304, 1700, 1701 and DC Official Code §2-2-354.05 (a) (1)

2. Minimum Need:

The District of Columbia Office of Contracting and Procurement on behalf of DCHR (the District) is seeking a vision care service provider, third party administrator or insurance provider (Contractor) to provide a high quality, cost effective, and accessible prepaid vision care services plan for approximately 27,000 union and non-union employees of the Government of the District of Columbia.

It is expected that participating District of Columbia employees and their eligible dependents will receive quality, accessible vision care services on a timely basis. As a result, overall optical health is expected to improve, along with a reduction of more serious eye-related problems due to early detection.

3. Estimated Reasonable Cost:

The approximate contract value is \$61,784.00

4. Facts Which Justify a Sole Source Contract:

Quality Plan Administrators, Inc. (QPA) is the current vision care service provider for the District. The current contract is due to expire December 10, 2015 however the current plan year is from January 1, 2015 through December 31, 2015. The District is seeking a sole source contract with QPA to continue services through December 31, 2015 to avoid a lapse in providing vision care services to District employees and their eligible dependents.

Vision care insurance will cover the following employees:

- Non-union employees;
- Compensation Units 1 and 2 employees, whose members are a variety of Career Service and Wage Service employees belonging to multiple unions;

- Compensation Unit 10 employees, whose members are full-time faculty at the University of the District of Columbia belonging to the University of the District of Columbia Faculty Association/National Education Association;
- Compensation Unit 13 employees, whose members are nurses belonging to the D.C. Nursing Association; and
- Compensation Unit 33 employees, whose members are attorneys at the Office of the Attorney General belonging to the American Federation of Government Employees.

Based on the information presented above, it is in the best interest of the District to award a sole source contract to QPA to ensure that District employees and their eligible dependents continue receiving quality, accessible vision care services on a timely basis.

5. Certification by the Agency Director

I hereby certify that the above findings are correct and complete.

Ventris C. Gibson
Director
Department of Human Resources

Date

6. Certification by Contracting Officer:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Dorothy Hale
Contracting Officer
Office of Contracting and Procurement

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

George Schutter
Chief Procurement Officer
Office of Contracting and Procurement

Date